



Peru Limited Liability Company Invoice

Our Client

Company Reg. No.: 921530

Address to be provided

Date: Tuesday, June 27, 2017

Invoice No: 2017 – 10 – 003p

Professional services for Peru LLC (without travel)	Notes	Year 1 US\$	Year 2 US\$
Peru LLC company formation fees (without travel)	1.	8,950	1,750
Company legal registered office fees	2.	1,100	1,100
Healy Consultants fees to secure Municipal licenses	3.	1,500	0
Estimated Peru Government registration fees	4.	550	240
Peru corporate bank account opening fees (without travel)	5.	3,950	0
Tax and VAT registration fees	6.	950	0
Monthly accounting and tax reporting fees for 6 months	7.	5,160	0
Estimate of annual accounting and tax fees	8.	0	2,300
Total Healy Consultants fees payable this month	9.	22,160	0
Estimate of Healy Consultants fees payable after 12 months	10.		5,390

Note: I recommend you carefully read the notes below to confirm and understand all services required by your Firm, eliminating the risk of unwanted fee surprises during the engagement;

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Notes to invoice above

1. Healy Consultants fees to efficiently and effectively complete our Client's Peru company registration within [twelve weeks](#) by **i)** choosing the optimum regulatory license for our Client's business activities **ii)** reserving a company name with the [Peruvian Public Registry](#); **iii)** settling our accountant and lawyer fees and **iv)** preparing a high quality company incorporation application for [Registrar of Commerce](#);

All [engagement fees](#) (click link) are agreed and paid up front and agree to the fees published on our country web pages. Consequently, there are no hidden fees, surprises or ambushes throughout the engagement. All engagement deadlines are agreed up front in the form of a [detailed project plan](#), mapping out [deliverables](#) by week throughout the engagement term;



Every week during the engagement, Healy Consultants will email our Clients a [detailed status update](#). our Clients is immediately informed of engagement problems together with solutions. Your dedicated engagement manager is reachable by phone, Skype, live chat and email and will communicate in your preferred language;

2. In accordance with [General Corporation Law \(Law No. 26887 of 1997\)](#), an LLC shall as from the date of its incorporation have a legal registered office in Peru, to which all official government communications and notices may be addressed. To comply with this statutory requirement, Healy Consultants' Peru office will be the registered office address for your company. Thereafter, this address will be used to receive government correspondence including **i)** tax letters **ii)** notice of the legal annual return; and **iii)** all government communications. Most of our Clients wish to place [Healy Consultants' office address](#) on invoices, contracts, websites and business cards;
3. For our Clients' specific business in Peru, Healy Consultants' fees for **i)** choosing the optimum regulatory license; **ii)** preparing a high quality license application for our Clients' preferred municipality according to [Operating License Law No 28976](#) and **iii)** preparing a detailed business plan to optimize the probability of application success;
4. This fee is an estimate of government costs payable during your Firm's engagement. For transparency purposes, all government fee payments will be supported by original receipts and invoices. Examples of government costs include **i)** checking the uniqueness of the proposed company name and reserving it with the public registry **ii)** signing the deed of incorporation filing the same with the Public Register of Commerce **iii)** stamping accounting book and minute book and **iv)** obtaining a municipal license from the City Council . Following engagement completion, Healy Consultants will refund our Clients any excess of funds received over actual Government costs paid;

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5. Healy Consultants will be pleased to open a Peru corporate [bank account](#) without our Client travel. It is a time consuming task, and Healy Consultants will shelter our Clients from the associated administrative challenges. As you can appreciate, it is a difficult task to obtain bank account approval through a newly formed company. Healy Consultants will prepare a business plan for the bank to optimize the probability of corporate bank account approval.

Depending on our Clients' business and nationality, there is a 20% probability the banks will request a bank signatory to travel for a one-hour bank interview. Healy Consultants will try its best to negotiate with the bank for a travel exemption. If our Clients must travel to Peru for corporate bank account opening, Healy Consultants will refund our Clients US\$950;

There is a 20% probability Peruvian banks may require our Clients to appoint a legal representative resident in Peru. To minimize complexity, Healy Consultants recommends our Client appoint one staff member already in Peru. If our Client is uncomfortable or unable to adopt this strategy, Healy Consultants will provide nominee services. Our annual fee for the same is US\$12,000 per nominee;



The banks enjoys ultimate power of approval of corporate bank account applications. Consequently, guaranteed success is outside of Healy Consultants' control. What is inside our control is the preparation and submission of a high quality bank application that maximizes the likelihood of approval. To date, we enjoy a 100% approval record because of [our global banking relationships](#) and determination.

Global banks continue to tighten corporate bank account opening procedures, their internal compliance departments completing more thorough due diligence of Clients. Consequently, our Clients should expect the bank account approval period to take up to 4 weeks. Furthermore, global banks now require evidence of proof of business in the country where the corporate bank account will be, including sales contracts or lease agreement;

6. In accordance with Peruvian [General Corporation Law \(Law No. 26887 of 1997\)](#), each entity must register for corporate tax and VAT at the [National Tax Authority](#);
7. Monthly and annual Government tax obligations include monthly social security contribution, VAT and corporate income tax return filing and annual self-assessment tax return filing. If you need our help, Healy Consultants Group PLC can complete monthly Government reporting for a monthly fee of US\$860. For the first 6 months' post company registration, Healy Consultants Group PLC will timely and accurately complete this statutory task.

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Healy Consultants Group PLC monthly support will include **i)** receive in dropbox the monthly invoices from our Clients **ii)** label monthly bank statement transactions **iii)** preparation and submission of VAT returns and **iv)** monitor monthly profit levels to minimize annual tax **v)** submission of monthly employee payroll reporting. If required, to minimize monthly costs, Healy Consultants Group PLC will assist our Clients recruit a local in-house accountant to remotely complete this monthly task.

8. For an active trading company, these [accounting and tax](#) fees are an estimate of Healy Consultants fees to efficiently and effectively discharge your annual company accounting and tax obligations. Following receipt of a set of draft accounting numbers from your company, Healy Consultants will more accurately advise accounting and tax fees. For a dormant company, Healy Consultants fees are only US\$950;

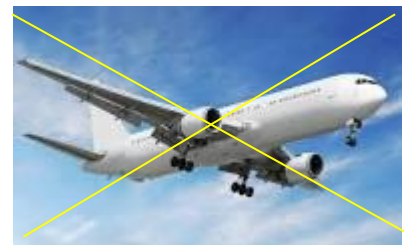


9. All fees quoted in this invoice correspond to fees quoted [on Healy Consultants' website](#). Please review this invoice carefully to identify errors. During the rush of the business day, it is possible that Healy Consultants inadvertently made fee calculation errors, typing errors or omitted services or omitted historic fee payments from Clients. In the unfortunate event you identify invoice errors, please revert to me directly re the same. I apologize in advance if I or my staff made invoice errors;

10. Assuming our Clients re-engage Healy Consultants in year 2, this fee is an estimate of the fees payable next year, 12 months after the date of company registration;

11. The fees quoted in this invoice are a prediction of the fees required to efficiently and effectively complete this engagement in a timely manner. If during the engagement Healy Consultants realizes that the project is more complex than anticipated, requiring a large additional investment of time, my Firm will revert to request additional fees. If Healy Consultants completes the engagement faster and more easily than expected, Healy Consultants is happy to refund some fees to our Clients;

12. If our Clients and Healy Consultants properly plan this engagement, our Clients' directors and shareholders will **not** have to travel during this engagement. Healy Consultants will efficiently and effectively complete company registration and corporate bank account opening in a timely manner without our Clients presence. Instead, our Clients will need to **i)** sign and get documents legalized in the Peru embassy in their country of origin and **ii)** courier the originals to Healy Consultants office;



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13. Engage Healy Consultants to [project manage](#) business set up in every country on the planet. We are the best in the [world](#) at what we do, timely completing [the A to Z](#) of every country engagement;
14. Depending on our Clients' business and nationality, the Peruvian Government may require a special regulatory license to carry on your business in the country. Healy Consultants will assist our Clients secure license approval; there may be additional engagement fees. However, the Government enjoys ultimate power of approval of company registrations and business licenses;
15. If our Clients requires nominee shareholder and director [services \(click link\)](#), Healy Consultants will be pleased to assist. Our fee for professional, passive nominee corporate shareholder amounts to US\$2,100 per annum. Our fee to be both nominee director and shareholder amounts to US\$6,600 per annum. Being the sole shareholders and sole director of a Client's company exposes Healy Consultants to reputation, litigation and financial risk;
16. If required, Healy Consultants will be pleased to assist your firm to secure employee [visa](#) approvals. Peru government exercises a quota system by which foreigners cannot represent over 20% of the total workforce, except for some skilled professions. Our fee is US\$2,950 for the first employee, US\$1,950 for the second employee, US\$950 per employee thereafter. Our employee visa fees includes preparation of a quality visa application and submitting to the correct Government immigration officers. The Government enjoys ultimate power of approval of visa applications. Consequently, guaranteed success is outside of Healy Consultants' control. What is inside our control is the preparation and submission of a high quality immigration visa application that maximizes the likelihood of visa approval;
17. Some of our Clients request Healy Consultants to provide temporary shared [office space](#) for 6 months until their preferred business premises is found. If your Firm requires this service, our one-time fee is US\$950. Monthly rental thereafter is paid directly to the landlord, independently of Healy Consultants;
18. During the engagement, shareholders and directors' documents may need to be translated into the Spanish before the Government and Bank approves company registration and corporate bank account opening respectively. Consequently, our Clients should budget for possible additional translation and embassy attestation fees. Either our Clients or Healy Consultants can complete this administrative task;

As always, Healy Consultants will negotiate with all third parties to eliminate or reduce additional engagement costs. For transparency purposes, all third party fee payments will be supported by original receipts and invoices. Examples of possible third party payments include **i)** embassy fees **ii)** notary public costs **iii)** official translator fees;

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19. It is important our Clients are aware of their personal and corporate tax obligations in their country of residence and domicile. Let us know if you need Healy Consultants help to clarify your local and international annual tax reporting obligations;
20. To assist our Clients to minimize foreign exchange costs, we offer the payment in SG\$, Euro, Pounds or US\$. Kindly let me know in which currency your Firm prefers to settle our fees and I will send an updated invoice, thank you;
21. Some of our Clients' require an [immediate Peru solution](#). With this strategy, within a day Healy Consultants can supply our Client **i)** an existing dormant Peru company number and **ii)** an already approved Peru corporate bank account number and **iii)** a business address. Turnkey solutions are attractive to those entrepreneurs who wish to immediately close a country deal, sign a contract or invoice a customer;
22. As stipulated on our [business website](#) and in section 3 of our engagement letter, Healy Consultants will only commence the engagement following **i)** settlement of our fees and **ii)** completion and signing of our legal engagement letter;
23. Healy Consultants will only incorporate your company after 75% of [due diligence documentation](#) is received by email. Healy Consultants will only open a corporate bank account after 100% of the Client's original due diligence documentation is received by courier;
24. During the annual renewal engagement with our Clients, our in-house [Legal and Compliance Department \(click link\)](#) reviews the quality and completeness of our Clients file. Consequently, Healy Consultants may revert to our Clients to ask for more up to date [due diligence documentation](#);
25. Some of our Clients' engage Healy Consultants to [recruit \(click link\)](#) local employees. We have a lot of experience in this area and we are quite skilled at securing quality candidates for our Clients';
26. To efficiently and effectively complete your engagement in a timely manner, we recommend your Firm transfers these funds to Healy Consultants corporate bank account. Thereafter, our Incorporation and Banking Team will aggressively advance your engagement, providing your Firm daily feedback as to engagement status. I would be grateful if you email us the bank transfer advice slip to enable my Accounting Department to accurately and timely identify bank receipts.



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Thank you for your business and we look forward to working closely with you over the coming weeks as we [project manage](#) our Clients' Peru business setup.

Best regards,

Aidan Healy

Aidan Healy

[Business owner](#)

Healy Consultants Group PLC

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